

Employment

September 2008 – Current: Shop Assistant

Sports World - Finglas, Dublin 11

- Till Management.
- Shop Upkeep, layout and merchandising.
- Output of daily stock deliveries.
- Stock management: price checks, price changes, 1% stock.
- Customer Service.
- Footwear and Clothing sales trained.

Summer 2009: Cash Office Assistant

Heaton's - Finglas, Dublin 11

- Swipe card authorisation.
- Safe checks.
- Lodgments.
- Till Declarations.
- Till checks.
- Shop declarations.
- Price checks, 1% stock, Stock Management.

September 2008 – 2011: Temp

Oxfam Ireland – Oxfam Navan

- Opening and closing of store.
- Cash up's.
- Shop upkeep, layout and merchandising.
- Sorting and pricing of stock, bric n brac and books.

2007: Year Book Design

Beaumont Secondary school.

- Design
- Layout
- 10 Page photo collage

Jan 2007 - May 2007: Assistant Manager

Point Break - Surf's Up, Cape Town, South Africa

- Opening and closing of store.
- Shop upkeep and layout.
- Stock management, stocktaking, merchandising and shop layout.
- Cash-ups, daily, weekly and month end.
- Sales

Feb 2003 - Feb 2005: Assistant Manager

Quiksilver Boardriders Club, Cape Town, South Africa

- Opening and closing of store.
- Daily maintenance of store and shop upkeep.
- Stock management, stocktaking, merchandising and shop layout.
- Customer relations and customer service from a sales aspect.
- Cash-ups, daily, weekly and month end.
- Dealt with external vendors and assisting in purchasing of stock.
- Daily management of up to 10 sales staff.

- Training of staff in processes and procedures from a sales perspective.
- Deal with escalated customer queries to satisfactory resolution.

Feb 2003 - Oct 2004: Manager

Vee's Video, Cape Town, South Africa

- Design work for advertising campaigns and marketing of the store.
- Opening and closing of store.
- Daily maintenance of store and shop upkeep.
- Stock management and stocktaking.
- Cash-ups, daily, weekly and month end.

Feb 2002 – July 2002: Sales Assistant

Morgan de Toi, Waterfront, Cape Town, South Africa

- Opening and closing of store.
- Daily maintenance of store and shop upkeep.
- Stock management, stocktaking, merchandising and shop layout.
- Cash-ups, daily, weekly and month end.

Summer of 2001: Petting Zoo Manager

Kibbutz Sde Boker, Israel

- Animal care, cleaning and feeding.
- Facility maintenance and management.

Nov 1997 - Nov 1999: Waitress

Temptations Coffee Shoppe, Cape Town, South Africa

- Client Interaction.
- Preparing and Serving of food.

Education

Colaiste Dhulaigh, Raheny, Dublin

September 2009 – May 2011

- Graphic Design
- Higher National Diploma Course.

Heaton's Head Office, Tallaght, Dublin

October 2010 – November 2010

- Graphic Design Internship

Colaiste Dhulaigh, Raheny, Dublin

September 2008 – May 2009

- Graphic Design
- Fetac 5

Inlingua, Cape Town, South Africa

Feb 2007 – April 2007

- TEFL (Teaching English as a foreign language) Course.

Bartenders Workshop, Cape Town, South Africa

April 2007

- Bartenders Course Level 1.

Hirt & Carter, Cape Town, South Africa

Jan 2003 – Sept 2003

- Graphic Design Certificate Course

Volunteering

2009 – Graphic Designer.

Oxfam George's Str

- Restyled Campaign – Swing Ticket, Print Material
- Donate a dress – Oxfam Bridal Poster Campaign
- Bridal Fashion Show – All print material

August 2007 – 2010: Shop Volunteer

Oxfam Phibsboro.

- Opening and closing of store.
- Cash up's.
- Shop upkeep, layout and merchandising.
- Sorting and pricing of stock, bric n brac and books.

August 2007 – Current: Shop Volunteer

Oxfam George's Street.

- Closing of store.
- Cash up's.
- Shop upkeep, layout and merchandising.
- Sorting and pricing of stock, bric n brac and books.

August 2007 – December 2007: Volunteer Carer

Independent Family

- Caring for a 6 year old boy with Autism.

August 2007 – December 2007: Volunteer

Show Racism the Red Card

- Meetings.
- Input in Poster Design.
- Handing out fliers at Croke Park GAA match to raise awareness.

Part-Time 1999 – 2003 – Youth Camp Leader

Habonim Dror Southern Africa, South Africa

- Child and Youth education.
- Supervision of youths.

Part-time 1999: Child Carer and assistant

Lady Buxton's, Nursery School, Cape Town, South Africa

- Child Facilitating.
- Monitoring on daily activities.
- Supervision and interaction through the day.

Part-time 1994: Assistant Carer

Glendale Home, Cape Town, South Africa

- Monitoring on daily activities.
- Supervision and interaction through the day.